

## GRADUATE EXCHANGE AGREEMENT

McGill University  
University of British Columbia  
Université de Montréal  
University of Toronto

Prior authorization to undertake studies at any of the above-named universities

Home Institution: University of Toronto

Student Name: Home University Student No.:  
Home University Department: Department of Study, School or Program:

Current Mailing Address and Telephone No.: Have you ever attended the Host Institution before: Yes   
No   
If yes, what was your Student No. there:

Sex: M  F  Date of birth: \_\_\_\_\_ YY/MM/DD Are you currently registered in a : Master's program   
Doctoral program

The above named student is in good standing (including current fees paid) in a graduate degree program, and has permission to take the courses listed below for degree credit as an Exchange Student under the provision of the Graduate Exchange Agreement.

at \_\_\_\_\_ during the period \_\_\_\_\_  
(Host Institution)

*The University of Toronto respects your privacy. The information on this form is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering admission, registration, academic programs, university-related student activities, activities of student societies, financial assistance and awards, graduation and university advancement, and for the purpose of statistical reporting to government agencies. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to [www.utoronto.ca/privacy](http://www.utoronto.ca/privacy) or contact the University's Freedom of Information and Protection of Privacy Office at 416 946-7303, Room 201, McMurrich Bldg., 12 Queen's Park Crescent, Toronto, ON, M5S 1A1.*

**Courses To Be Taken:**

Dept.	Course No.	Course Title	Credit Weight	Term

1. Students are subject to regulations of the home institution governing credit for the courses to be taken. As a condition of registration at the institution designated above, students will provide the home institution with official statements from the host institution on completion of courses undertaken. University of Toronto students may receive transfer credit for up to 50% of the course requirement for their degree under this agreement.
2. Deadlines in effect at the home and host universities must be observed.
3. Students must send confirmation of registration and notice of any change to the Graduate Records Office of the home institution at the time registration or course change is completed.
4. No tuition fees will be assessed by host institution; however, student activity fees will be charged. This form, duly signed, will be the sole authority for this fee waiver, no other document is required.

**AUTHORIZED SIGNATURES:** Form will not be processed without all four signatures. Obtain signatures in order 1 to 4.

**HOME INSTITUTION**

1. _____ Date	2. _____ Date
(Signature/Name) Department Approval	(Signature/Name) Office of the Dean/Registrar of Graduate Studies

**HOST INSTITUTION**

3. _____ Date	4. _____ Date
(Signature/Name) Department Approval	(Signature/Name) Office of the Dean/Registrar of Graduate Studies

Distribution: After all signatures have been obtained the following parties should receive a copy: Host Graduate Registrar, Home Graduate Records, Home Department, Host Department, Student